

Board Director Position

St. Patrick's Home of Ottawa has a long and very proud history. After more than 150 years of community service, we understand quality of life means something different for everyone. The St. Pat's team knows from experience that providing quality care and support is a collective effort. When staff, volunteers, residents, families and friends work together, our mission-driven non-profit organization is empowered to make a real difference in people's lives and throughout our community. We continue to maintain the Mission and Values of our founders, the Grey Sisters of the Immaculate Conception, and to honour our Catholic history and identity.

St. Pat's Board of Directors plays a key role in all of this work. If you are looking for a fulfilling opportunity to give back to your community while using your skills and expertise to help shape the future of health care, consider joining the Board of Directors of St. Patrick's Home of Ottawa.

We are looking for diverse, passionate and skilled individuals to join our Board of Directors and become part of a strong team as we build for the future. Through their work, the Board and Board Committees members provide strategic guidance, governance, oversight, and effective risk management to ensure St. Patrick's Home continues to meet the changing needs of our residents and our community. We offer opportunities for increased Board leadership roles through Committee Chairs, Board Vice-Chair and Board Chair positions.

We value the principles of equity, diversity and inclusion. Through our recruitment efforts, we seek to ensure that the Board includes representations from a variety of ethnic, gender, language, and cultural backgrounds and perspectives that reflect the diversity of the Home's residents, staff and the broader community. We are also committed to ensuring accessibility and accommodating the needs of candidates throughout the selection process.

Please Note: For purposes of Board recruitment and selection, an individual is considered to be in a conflict of interest position and therefore ineligible to serve on the Board of Directors while a family member resides at St. Pat's.

Location: Ottawa, Ontario

Salary: Unpaid

Organization Type: Not-For-Profit/Charitable Organization

Organization Size: Annual Operating Budget of over \$30M

The ideal Board Member will have skills in one or more of the following areas:

- Finance and Audit
- Health Care Practitioner
- Legal
- Human Resources
- Public and Health Administration

- Government Relations and Public Service
- Theology and Catholic Missions
- Quality Performance, Improvement and Risk Management
- Large Project Management
- Previous experience serving on or working with a Board of Directors

Committee Structure: Directors are required to be a member of one of the following committees in addition to their regular Board participation. We also invite members of the community with special expertise to sit on our committees, where appropriate, as external members.

1. Governance and Nominating Committee
2. Finance and Audit Committee
3. Quality Improvement and Risk Management Committee
4. Corporate Development Committee

Time Commitment: The Board and each Committee meets a minimum of five times per calendar year with additional meetings as required. Materials are distributed one week prior to meetings and meetings typically run from 5pm – 7pm. The meetings are currently being held via Zoom, with some in-person attendance for meetings and events expected.

Applications are being accepted on an ongoing basis via email per the instructions in the Board of Directors Application. The Chair or Vice-Chair of the Board will contact each applicant for a brief introduction and initial discussion. The Governance and Nominating Committee will review all applications and selected applicants will be contacted for an interview. Timing of the interview process will be based on recruitment needs at that time.

For a copy of the Board of Directors Application, please contact the Coordinator of Administrative Services and Communications, Cheryl Plater at cherylplater@stpats.ca or refer to our website at <https://stpats.ca/home/board-of-directors/application-board-directors/>