



December 31, 2024

UPDATE TO ALL FAMILY AND FRIENDS

Hello,

Outbreak Status

We are currently in COVID outbreak on Cavan. Please remember to follow the Infection Prevention and Control practices. This includes frequent hand hygiene and following PPE guidelines. All visitors to Cavan are strongly recommended to **wear a mask** at all times. Visitors experiencing any symptoms of illness **should not visit** St. Patrick's.

Finance Office Staffing

We have had several changes to our Finance Office staff recently. We have or soon will be welcoming the following members to our Finance Office Team:

- **Olivier Kagaba**, Financial Analyst – start date November 21, 2024
- **Tyler Nicholson**, Payroll & Accounts Payable Clerk – start date January 2, 2025
- **Onyedikachukwu Vitalis Ikwueto**, Resident Trust & Accounts Receivable Clerk – start date January 2, 2025
- **Joshua Klukas**, Manager Financial Services – start date January 8, 2025

Please note that when corresponding via email with the Finance Office, emails should be sent to financeoffice@stpats.ca instead of to an individual. This will ensure that if someone is away that your message will be received by the entire team.

Resident Accommodation Billing

The billing invoices for January accommodations will not be processed until early January. This means that your EFT payments will not be withdrawn from the bank until January 2nd or 3rd.

Meeting Notice from Family and Friends Council

The Family and Friends Council meeting that was tentatively scheduled for January 11th is being rescheduled to January 18th. Meeting details to follow in a future update.

Happy New Year

Wishing all of our residents, staff, families and friends a healthy and happy 2025!

Be well and stay safe,
Monique Patterson,
President and CEO

