

# St. Patrick's Home

# St. Marguerite d'Youville Award

# Nomination Form - 2023



## Nomination Form for St. Marguerite d'Youville Award

### CRITERIA FOR NOMINEE:

The St. Marguerite d'Youville Excellence Award recognizes the outstanding achievements of employees at St. Patrick's Home Ottawa, who have been on staff for three years or more.

The goal of this award is to recognize individuals who have made an outstanding commitment in the tradition and mission of St. Marguerite d'Youville.

To the best of your ability, please give details that may include examples of the staff's actions/behaviours for each category on this nomination form. This will give your nominee the best opportunity to be recognized accordingly.

**Please avoid using the name of your nominee (apart from the specific line requesting it). We do blank out the names for the judges for impartiality and your cooperation simplifies the process and makes your comments clearer and easier to read.** During the selection process the names of the nominees and the nominator remain anonymous. The nominators' names remain anonymous unless they request to have their name shared with the nominee.

The criteria for the award nomination are based on:

Individuals who have demonstrated personal qualities and exceptional skills, either in their department or throughout the home, as demonstrated in their actions, or the guidance they have provided.

These individuals will have made a significant contribution throughout their careers through a combination of reflecting the, **Mission, Foundation, Purpose, Vision and Values of St. Patrick's Home.**

As part of the nomination process, please indicate below how the nominee has made a significant contribution to the Home's Mission, Foundation, Purpose Vision and Values.

**Given that the nominees remain anonymous through the selection process, providing detailed information on this form is important as this is all that the selection committee uses to complete the evaluation/scoring for each nomination.**

**Here are some sample responses to give you an idea of very helpful answers:**

**"This person consistently goes beyond in caring for my Mom. Appearance is very important to my Mom and this staff member always takes extra care to ensure she looks her best."**

**"My brother needs a listening ear and this person regularly takes the time to engage with him, listen to him and learn about his life and interests."**

**"My Mother really likes to go to Mass. This person goes out of her way to make sure she is ready after breakfast to go downstairs. She will also escort her to Mass when possible and chat with her on the way."**

**"This employee is very responsive when I have a concern. They listen to me, follow up as required and always provide a response as soon as possible. Even if they can not personally resolve the issue they pass it along to someone who can and let me know that this has been done."**

**NAME OF NOMINEE:**

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**NAME OF NOMINATOR & PHONE NUMBER (YOU MAY BE CONTACTED SHOULD WE HAVE ANY QUESTIONS OR REQUIRE FURTHER INFORMATION REGARDING YOUR SUBMISSION.)**

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**GIVE EXAMPLES OF HOW THIS PERSON DEMONSTRATED EACH OF THE FOLLOWING: (PLEASE DON'T USE THE PERSON'S NAME – INSTEAD PLEASE STATE "THIS PERSON".....AND PROVIDE YOUR EXPLANATION.)**

**Mission:** Collectively, our foundation, purpose and vision capture our mission of care for the people we serve.

**Foundation:** A Catholic organization inspired by Christ's ministry and the legacy of the Grey Sisters of the Immaculate Conception.

**Purpose:** Quality, person-directed long-term care and support for people in our community.

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**Vision:** A welcoming and inclusive home where each person feels cared for, supported and engaged.

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**Respect** - Celebrate diversity and treat each individual with dignity.

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**Compassion** - Support one another with kindness; ease suffering and share joy.

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**Spirituality** - Respect spiritual beliefs and practices

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**Integrity** - Be honest, transparent and accountable

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**Excellence** - Deliver quality, adapting and innovating in a spirit of continuous improvement.

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**Collaboration** - Communicate openly and actively to facilitate positive results.

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Date: \_\_\_\_\_

Please ensure the form is completed in its entirety in order for the nomination to be considered. If you have any questions or require assistance in completing the form, please contact Stephen Savel at ext.: 278. **Please return the completed form to the Reception Desk by October 31, 2023.**